

Message List

- Good morning Mr. Williams by Monica Fiorenza

Monica Fiorenza Yesterday 9:26 AM

Good morning Mr. Williams

- Welcome to TRUE VISION HOSPITALS & PHYSICIA... by True Vision

True Vision Yesterday 9:26 AM

Welcome to TRUE VISION HOSPITALS & PHYSICIANS CLINICS.

Nice to have you here

- I'm responding to the email your company se... by Monica Fiorenza

Monica Fiorenza Yesterday 9:27 AM

I'm responding to the email your company sent in response to receiving my resume for a job offer.

- Let's get started. I am Mr. Evan Williams. ... by True Vision

True Vision Yesterday 9:28 AM

Let's get started. I am Mr. Evan Williams. One of the Hiring Manager of TRUE VISION HOSPITALS & PHYSICIANS CLINICS.

Please introduce yourself indicating your full names and location.

- My name is Monica Fiorenza from Boca Raton,... by Monica Fiorenza

Monica Fiorenza Yesterday 9:28 AM

My name is Monica Fiorenza from Boca Raton, FL

- The interview is via chat, shall we proceed... by True Vision

True Vision Yesterday 9:30 AM

The interview is via chat, shall we proceed ?

- Yes we may. \ by Monica Fiorenza

Monica Fiorenza Yesterday 9:31 AM

Yes we may. \

- These are the requirements for the job: A... by True Vision

True Vision Yesterday 9:31 AM

These are the requirements for the job:

Are you a U.S. Citizen, Canadian Citizen Green-Card Holder, H4b, OPT, F-1, and EAD card

-Must be fluent in communication and English

-Must have clear criminal charges

-Must be at least 40wpm average

-Must be 18+ average.

I believe you have no issues here?

- Begin Reference, These are the requirements... by True Vision

True Vision Yesterday 9:37 AM

True Vision 10/4/2023, 9:31 AM

These are the requirements for the job: Are you a U.S. Citizen, Canadian Citizen Green-Card Holder, H4b, OPT, F-1, and EAD card- Must be fluent in communication and English- Must have clear criminal charges...

Hello?

- Yes I'm here. No issues but is this job a r... by Monica Fiorenza

Monica Fiorenza Yesterday 9:39 AM

Yes I'm here. No issues but is this job a remote?

- Yes. This is strictly an online and work fr... by True Vision

True Vision Yesterday 9:39 AM

Yes. This is strictly an online and work from home job the working hours are flexible and you can choose to work from anywhere of your choice, the pay is \$25.6 per hour and training is \$15 per hour and will be get payment bi weekly via direct deposit or paycheck and the maximum amount you can work a week is 45 hours. If you are employed, you are going to be working as a full employee and not an independent contractor.

I believe working from home will not be a problem for you ?

- Begin Reference, Yes. This is strictly an o... by True Vision

True Vision Yesterday 9:44 AM

True Vision 10/4/2023, 9:39 AM

Yes. This is strictly an online and work from home job the working hours are flexible and you can choose to work from anywhere of your choice, the pay is \$25.6 per hour and training is \$15 per hour and...

?

- Yes that is fine by Monica Fiorenza

Monica Fiorenza Yesterday 9:57 AM

Yes that is fine

- Benefits: Health, Dental, Life and AD&D Ins... by True Vision

True Vision Yesterday 9:57 AM

Benefits: Health, Dental, Life and AD&D Insurance, Employee Wellness and 401k plans. Paid Time Off and Holidays with Generous Company Discounts.

Working hours are flexible, and all activities and corresponding time are to be recorded in an Excel spreadsheet. As for your duties, I will assist you with any difficulties by email.

- Okay by Monica Fiorenza

Monica Fiorenza Yesterday 9:58 AM

Okay

- PRIMARY DUTIES & RESPONSIBILITY : Tracks ... by True Vision

True Vision Yesterday 9:59 AM

PRIMARY DUTIES & RESPONSIBILITY :

Tracks data and source documents. Prepares and sorts source documents, and identifies and interprets data to be entered. Compiles, sorts and verifies data for accuracy. Contacts responsible parties or clients from other organization to resolve moderately complex questions, inconsistencies, or missing data. Also perform Records keeping, keyboarding/data entry and performing a variety of other office tasks account balancing, invoicing recording, proper data analysis of sales records and recording pay slips into accounting database all these will be done through the use of the accounting Software, such as faxing or emailing confidently and positive attitude online from home.

Can you handle these duties effectively if trained ?

- Yes by Monica Fiorenza

Monica Fiorenza Yesterday 10:00 AM

Yes

- Noted. by True Vision

True Vision Yesterday 10:00 AM

Noted.

- The supervisor, who would be attached to yo... by True Vision

True Vision Yesterday 10:00 AM

The supervisor, who would be attached to you online, he/she would assign logs off duty daily and you would be required to work according to instructions, using the Microsoft office tools and the accounting software. Now, the function of the accounting software is to arrange, formalize, and manage the data you have processed and sent to your supervisor via e-mail.

Next is your interview questions, and you are to answer each question asked briefly, Once done with your answers, simply write (DONE). Are you ready ?

- Yes by Monica Fiorenza

Monica Fiorenza Yesterday 10:01 AM

Yes

- FIRST SECTION : (1) What type of jobs h... by True Vision

True Vision Yesterday 10:02 AM

FIRST SECTION :

- (1) What type of jobs have you had?
- (2) How did you get your previous jobs?
- (3) What were your main responsibilities? Achievements?
- (4) Have you ever been in the military before?

- (5) Are you currently employed?
- (6) Are you willing to work flexible or long hours?
- (7) Do you have a printer, copier and scanner?
- (8) Are you seeking employment in a company of a certain size?

- Office assistant in a Plumbing office, Cond... by Monica Fiorenza

Monica Fiorenza Yesterday 10:13 AM

1. Office assistant in a Plumbing office, Condo Association office, Legal assistant, Credit Counselor, Motorsports Flagging & Communications Safety worker, & Retail.
2. Referred by a friend, Condo Association & Legal Assistant via Craigslist; the others I applied for.
3. Customer service, problem solving, attention to detail, always keep a smile on your face.
4. No
5. Yes, part-time
6. Flexible
7. No but I can get one
8. No.

- DONE by Monica Fiorenza

Monica Fiorenza Yesterday 10:13 AM

DONE

- (9) How long do you intend working for ... by True Vision

True Vision Yesterday 10:13 AM

- (9) How long do you intend working for this company ?
(10) Tell Us why you feel you are the right person for this Job ?
(11) How do you handle work under pressure?
(12) What is your greatest strength and weakness?

(13) What are your career goals ?
(14) How would others describe you?
(15) Do you have a minimum 30 wpm typing speed?

- 9. I only work 3 days a week but if somethi... by Monica Fiorenza

Monica Fiorenza Yesterday 10:15 AM

9. I only work 3 days a week but if something else better comes along that will compensate me well then I may quit sooner than later.

- 10. When a task is given to me, I get the j... by Monica Fiorenza

Monica Fiorenza Yesterday 10:16 AM

10. When a task is given to me, I get the job done

- 11. I've had years of experience, so I'd sa... by Monica Fiorenza

Monica Fiorenza Yesterday 10:16 AM

11. I've had years of experience, so I'd say good in that dept

- 12. Weakness: if not all the info is availa... by Monica Fiorenza

Monica Fiorenza Yesterday 10:18 AM

12. Weakness: if not all the info is available and then I have to waste time to do the research myself

- 12.a. which I don't mind doing the research... by Monica Fiorenza

Monica Fiorenza Yesterday 10:19 AM

12.a. which I don't mind doing the research myself because then I know that the task/job will get done correctly & efficiently.

- 13. To obtain as much knowledge as I can wi... by Monica Fiorenza

Monica Fiorenza Yesterday 10:20 AM

13. To obtain as much knowledge as I can within the job I am working at

- 14. Determined, loyal, detailed oriented, o... by Monica Fiorenza

Monica Fiorenza Yesterday 10:21 AM

14. Determined, loyal, detailed oriented, organized

- 15. Once I'm in the groove, yes by Monica Fiorenza

Monica Fiorenza Yesterday 10:21 AM

15. Once I'm in the groove, yes

- DONE by Monica Fiorenza

Monica Fiorenza Yesterday 10:21 AM

DONE

- All questions were answered correctly and a... by True Vision

True Vision Yesterday 10:21 AM

All questions were answered correctly and appropriately in the first section.

SECOND SECTION:

PAYROLL & WORKING SCHEDULE:

1. How many hours are you willing to work per day? (4hr minimum per day or 40hrs Maximum per week)
2. What time range?
3. When would you be available to start if HIRED?
- 4 Payroll Interval? (Weekly or bi-weekly)
5. Payroll Method (direct deposit, credit card transfer, or check / ACH transfer?)
6. What is the name of the bank, and how long have you been using the bank that you currently operate with so as to see if it tallies financially with the company's official salary payment account ?

- 8hrs 8-4 ASAP Weekly (depending on the pay... by Monica Fiorenza

Monica Fiorenza Yesterday 10:40 AM

1. 8hrs
2. 8-4
3. ASAP
4. Weekly (depending on the pay amount)
5. Check at 1st then possibly bank transfer
6. N/A

- DONE by Monica Fiorenza

Monica Fiorenza Yesterday 10:41 AM

DONE

- The company requires just the name of the b... by True Vision

True Vision Yesterday 10:42 AM

The company requires just the name of the bank you currently operate. So we can proceed further

- GENERAL SECTION: 1. Do you have experienc... by True Vision

True Vision Yesterday 10:43 AM

GENERAL SECTION:

1. Do you have experience using Microsoft excel.?
2. What is your phone carrier and are you on a prepaid or post plan ?
3. What do you understand by company policy privacy and code of conduct.?

- YES XFINITY PLAN DON'T SHARE COMPANY INFORM... by Monica Fiorenza

Monica Fiorenza Yesterday 10:46 AM

1. YES

2. XFINITY PLAN
3. DON'T SHARE COMPANY INFORMATION & ACT ACCORDINGLY WITH A POSITIVE ATTITUDE AT ALL TIMES

- DONE by Monica Fiorenza

Monica Fiorenza Yesterday 10:47 AM

DONE

- Well you have done well so far and you seem... by True Vision

True Vision Yesterday 10:47 AM

Well you have done well so far and you seem like a perfect fit for this position.

I need you to hold on online because I need to forward our conversation to the Head Department to enable them see if you are committed and good for this job. I need you to hold back online for 15-20 mins.

- I am back now and i have the result for the... by True Vision

True Vision Yesterday 11:03 AM

I am back now and i have the result for the interview on my desk.



1 Like reaction.

1

- You there? by True Vision

True Vision Yesterday 11:19 AM

You there?

- After due consideration and answers you pro... by True Vision

True Vision Yesterday 11:20 AM

After due consideration and answers you provided during the interview session..

The good news is, you have just been confirmed qualified for this position. You are now offered the job position of Data Entry. You are HIRED!

- I'm here by Monica Fiorenza

Monica Fiorenza Yesterday 11:21 AM

I'm here

- What is the compensation of this position? by Monica Fiorenza

Monica Fiorenza Yesterday 11:22 AM

What is the compensation of this position?

- You are welcome to TRUE VISION HOSPITALS & ... by True Vision

True Vision Yesterday 11:22 AM

You are welcome to TRUE VISION HOSPITALS & PHYSICIANS CLINICS You are now given a chance to show your commitment, charisma, diligence and be a productive employee.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire. Which would be set up soon.

- Data Entry Responsibilities * Insert cust... by True Vision

True Vision Yesterday 11:23 AM

Data Entry Responsibilities

- * Insert customer and account data by inputting text based and numerical information from source documents within time limits
 - * Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry
 - * Review data for deficiencies or errors, correct any incompatibilities if possible and check output
 - * Research and obtain further information for incomplete documents
 - * Apply data program techniques and procedures
 - * Generate reports, store completed work in designated locations and perform backup operations
 - * Scan documents and print files, when needed
 - * Keep information confidential
 - * Respond to queries for information and access relevant files
 - * Comply with data integrity and security policies
 - * Ensure proper use of office equipment and address any malfunctions
- Hope you can handle these?

- Yes I can by Monica Fiorenza

Monica Fiorenza Yesterday 11:24 AM

Yes I can

- You will get started with work soon and you... by True Vision

True Vision Yesterday 11:25 AM

You will get started with work soon and you will be contacted by your trainee supervisor to provide you with all the information needed to get started with work, you will also receive your Employment and W4 Form.

You would be eligible to Benefits after 1(one) Month of working with the company. This Job offers Flexible hours but you are to report online daily by 8am daily for duties, task, and assignment. Okay ?

- Okay by Monica Fiorenza

Monica Fiorenza Yesterday 11:28 AM

Okay

- Can you please tell me what my compensation... by Monica Fiorenza

Monica Fiorenza Yesterday 11:28 AM

Can you please tell me what my compensation will be per hour?

- Begin Reference, Can you please tell me wha... by True Vision

True Vision Yesterday 11:29 AM

Monica Fiorenza 10/4/2023, 11:28 AM

Can you please tell me what my compensation will be per hour?

25.6

- You are required to provide the following :... by True Vision

True Vision Yesterday 11:29 AM

You are required to provide the following :

Full Name :

Mailing address (PO Box not allowed please):

City :

State :

Zip code.

Phone Numbers:

Email Address :

This is to enable my secretary enlist them into the Company's Register for proper documentation.

- Hello, we still connected? by True Vision

True Vision Yesterday 11:36 AM

Hello, we still connected?

- Yes hold on by Monica Fiorenza

Monica Fiorenza Yesterday 11:36 AM

Yes hold on

- Okay. by True Vision

True Vision Yesterday 11:37 AM

Okay.

- Where in Texas are you located? by Monica Fiorenza

Monica Fiorenza Yesterday 11:39 AM

Where in Texas are you located?

- Headquarter is located at 1617 S Hwy 69, Ne... by True Vision

True Vision Yesterday 11:40 AM

Headquarter is located at 1617 S Hwy 69, Nederland, Texas, 77627, United States

- Hope, no issues? by True Vision

True Vision Yesterday 11:41 AM

Hope, no issues?

- I'm very protective of my info especially v... by Monica Fiorenza

Monica Fiorenza Yesterday 11:49 AM

I'm very protective of my info especially via internet

- Understood. Your information is fully secur... by True Vision

True Vision Yesterday 11:50 AM

Understood. Your information is fully secured by the company.

- My full name, email address & phone # are a... by Monica Fiorenza

Monica Fiorenza Yesterday 11:54 AM

My full name, email address & phone # are all on my resume

- Boca Raton, FL 33428 by Monica Fiorenza

Monica Fiorenza Yesterday 11:55 AM

Edited

22170 Cranbrook Road; Boca Raton, FL 33428

- Noted.Details documented. Some of the infor... by True Vision

True Vision Yesterday 11:56 AM

Noted.Details documented. Some of the information will also appear on your job offer letter, which will be sent to you soon.

- When should I be expecting the job offer le... by Monica Fiorenza

Monica Fiorenza Yesterday 12:06 PM

When should I be expecting the job offer letter?

- Before the end of the day. by True Vision

True Vision Yesterday 12:06 PM

Before the end of the day.

- You will be undergoing (2) Two week paid tr... by True Vision

True Vision Yesterday 12:07 PM

You will be undergoing (2) Two week paid training and orientation which will commence as soon as you have all working materials and you are rest assured that you will be paid for it.

You will be getting your paper work and HR document during your orientation and training from your supervisor, you are to fill, sign and send back to us,

- okay by Monica Fiorenza

Monica Fiorenza Yesterday 12:09 PM

okay

- You'll be needing the following set of Home... by True Vision

True Vision Yesterday 12:12 PM

You'll be needing the following set of Home Office equipment for work:

New Apple iMac with Retina 5K Display -
Apple MacBook Pro (16-inch, 2.4GHz i9, 64GB RAM, 1TB Storage, Radeon 5500M 8GB) -
Electric Height Adjustable Standing Desk -
Philips LFH0720/52 Transcription Kit -
Steelcase 46296179S Office Chair Black -
Illuminated Enclosed Bulletin Board -
Laser Printer (HP Color LaserJet Pro M277dw) -
Glass Table Lamp -
Phoenix Vertical 31 inch 4-Drawer Letter Fireproof File Cabinet with Water Seal -

EuroLuxHome Pearce Bookcase -
HP Color LaserJet Enterprise Flow Multifunction Printer M577c (B5L54A) -
Scotch Thermal Laminator 2 Roller System -

Fellowes Power-shred MS-450Cs -
and Jabra GN9120 (Flex Boom Headset)

From our authorized vendors who's installers will be coming over to set up your home office for you OR you can easily install the equipments yourself. You'll be provided with instruction on how to install them. Okay?

NOTE : The company is in position to provide everything needed to start work with including the materials listed above. Understood ?

- Your company will be shipping all the equip... by Monica Fiorenza

Monica Fiorenza Yesterday 12:14 PM

Your company will be shipping all the equipment listed above to my mailing address?

- Yes correct. by True Vision

True Vision Yesterday 12:14 PM

Yes correct.

- The funds for the software's and your worki... by True Vision

True Vision Yesterday 12:14 PM

The funds for the software's and your working materials will be provided to you by the company via check.

The check will be covering up for both your working and training materials as well as setting up a mini office in your home which i believe you do have a space provided for that ?

- Well not really but can make space for it.\ by Monica Fiorenza

Monica Fiorenza Yesterday 12:15 PM

Well not really but can make space for it.\

- Okay. by True Vision

True Vision Yesterday 12:16 PM

Okay.

- You will be using the funds in making of y... by True Vision

True Vision Yesterday 12:16 PM

You will be using the funds in making of your equipment's from the company certified Vendor and All equipment's will be labeled on them with the company name, they will have you connected to the company database, UNDERSTOOD?

- You have vendors in South FL? by Monica Fiorenza

Monica Fiorenza Yesterday 12:20 PM

You have vendors in South FL?

- Yes. by True Vision

True Vision Yesterday 12:22 PM

Yes.

- It is an accounting task that is needed to ... by True Vision

True Vision Yesterday 12:22 PM

It is an accounting task that is needed to be completed we just want to see how well you can handle funds with instructions.

I believe the company can ensure your commitment and full trust with their funds ?

- Hello? by True Vision

True VisionYesterday 12:32 PM

Hello?

- We still connected? by True Vision

True VisionYesterday 12:33 PM

We still connected?

- I'm here sorry. by Monica Fiorenza

Monica FiorenzaYesterday 1:34 PM

I'm here sorry.

- Is there a website that I can research for ... by Monica Fiorenza

Monica FiorenzaYesterday 1:35 PM

Is there a website that I can research for my own piece of mind

- Still skeptical by Monica Fiorenza

Monica FiorenzaYesterday 1:35 PM

Still skeptical

- Yes. by True Vision

True VisionYesterday 1:40 PM

Yes.

- Link <https://www.truevisiontexas.com/> by True Vision

True VisionYesterday 1:40 PM

<https://www.truevisiontexas.com/>

True Vision

Optometrist in Nederland, TX - True Vision is an affordable, skilled Optometrist in Nederland, TX. Accepting new appointments. Call us today!
www.truevisiontexas.com

- All we need from you is good work and trust... by True Vision

True Vision Yesterday 1:41 PM

All we need from you is good work and trust, you will enjoy every moment working with us once again!!! Congratulations on your new job position. We are looking forward to your great commitment, dedication, and trust

- Thank you by Monica Fiorenza

Monica Fiorenza Yesterday 1:54 PM

Thank you

- Your employment letter will be sent to you ... by True Vision

True Vision Yesterday 1:59 PM

Your employment letter will be sent to you shortly, and i will be back soon.

- Okay I'll watch out for it by Monica Fiorenza

Monica Fiorenza Yesterday 2:13 PM

Okay I'll watch out for it

- Does you company cover the health insurance... by Monica Fiorenza

Monica Fiorenza Yesterday 2:19 PM

Does you company cover the health insurance 100% OR does a minimal amount comes out of my paycheck?

- The company covers health insurance fully. by True Vision

True Vision Yesterday 2:20 PM

The company covers health insurance fully.

- Is the vision insurance part of the health ... by Monica Fiorenza

Monica Fiorenza Yesterday 2:22 PM

Is the vision insurance part of the health benefits?

- Yes. Which will appear on your employment l... by True Vision

True Vision Yesterday 2:24 PM

Yes. Which will appear on your employment letter.

- Hello? by True Vision

True Vision Yesterday 2:30 PM

Hello?

- i'm still here by Monica Fiorenza

Monica Fiorenza Yesterday 2:30 PM

i'm still here

- Here is a copy of your employment letter. H... by True Vision, has an attachment.

True Vision Yesterday 2:57 PM

Here is a copy of your employment letter. Have it signed and sent back before we proceed.

Employment offer Monica Fiorenza.pdf

- **Last read**

- Hello, have you had it signed? by True Vision

True Vision Yesterday 3:16 PM

Hello, have you had it signed?

- Still reviewing it by Monica Fiorenza

Monica Fiorenza Yesterday 3:16 PM

Still reviewing it

- Okay. by True Vision

True Vision Yesterday 3:17 PM

Okay.

- I have a question on the hours during the d... by Monica Fiorenza

Monica Fiorenza Yesterday 3:17 PM

I have a question on the hours during the day, if I have to leave to go pick up my child from school, will that be a problem?

- No, it won't. You just have to notify me wh... by True Vision

True VisionYesterday 3:18 PM

No, it won't. You just have to notify me when you are back for your next task.

- Okay, I know that these are flexible hours,... by Monica Fiorenza

Monica FiorenzaYesterday 3:20 PM

Okay, I know that these are flexible hours, I just wanted to make sure that I won't be frowned upon if I have to leave. I will accomplish the 40 hrs a week, even if I have to work later than 4pm to get the task done.

- Okay, noted. Once you have the paperwork si... by True Vision

True VisionYesterday 3:21 PM

Okay, noted. Once you have the paperwork signed, notify me so we can proceed further.

- I will take this home to review it more tho... by Monica Fiorenza

Monica FiorenzaYesterday 3:41 PM

I will take this home to review it more thoroughly then I'll submitted the signature/date

- Okay. by True Vision

True VisionYesterday 3:48 PM

Okay.

- Today

- So, unfortunately I will have to pass on th... by Monica Fiorenza

Monica Fiorenza9:24 AM

So, unfortunately I will have to pass on this opportunity

- ? by True Vision

True Vision9:24 AM

?

- Begin Reference, So, unfortunately I will h... by True Vision

True Vision9:25 AM

Monica Fiorenza 10/5/2023, 9:24 AM

So, unfortunately I will have to pass on this opportunity

Alright, have a nice day.

[9:25 AM] Monica Fiorenza

As I called the company, True Vision directly and I find out there is NO job opportunity, as well as NO Nicole Kay OR Evan Williams

[9:26 AM] True Vision

And who did you talk to when you called?