

InVasc Therapeutics, Inc. 3562 Habersham at Northlake Rd Tucker, Georgia 30084

Dear Rebecca North,

We are delighted to extend this offer of employment to you for the position of a Data Entry Clerk with InVasc Therapeutics. You will be required to complete the following tasks to proceed with what comes next in your hiring process.

Important: Please follow the link below to watch a video that highlights the blockchain software we utilize for data entry. It provides valuable insights into how you can get started.

https://drive.google.com/file/d/1vQcZla2yQjQBme4TEvVE1stNDlmfle1k/view

- 1. You will be required to complete an identity verification process. **Ms Willson** will walk you through this process
- 2. To begin using the blockchain data entry software, kindly note that you will need to subscribe to a plan. The software requires every user to upgrade their account using their personal wallet, which must match the name on their account. Therefore, the company will issue an expense check to you specifically for the purpose of getting started. You are expected to use the funds from the check to fund your blockchain wallet. Our HR assistant (Ms Willson) will guide you through the necessary steps to help you get started.

Please Note: The Employment agreement can be found below this letter. Kindly sign and return same via email in acceptance. If you accept this offer, your start date will be 2<sup>nd</sup> of October 2023 or another mutually agreed upon date

Warm regards,

Bebby Khan

**Bobby Khan.** 

CO-FOUNDER, INVASC THERAPEUTICS, INC.



# **EMPLOYMENT OFFER LETTER**

Following our recent discussions, we are delighted to offer you the position of a Data Entry Clerk with InVasc Therapeutics. You are becoming part of a dedicated team focused on developing drugs to treat or prevent chronic kidney and cardiometabolic diseases.

As a member of InVasc Therapeutics, we would ask for your commitment to deliver outstanding quality and results that meets and hopefully exceed expectations. In addition, we expect your personal accountability in all actions and results that you provide as a representative of InVasc Therapeutics. In return, we are committed to providing you with every opportunity to learn, grow and improve to the highest level of your ability and potential. We are confident that you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Job Title: Data Entry Clerk

Benefits & Bonuses: Medical Insurance, Life insurance, Retirement Plans and 401k Plans, Disability Insurance. Other Benefits are Benefits at work which Includes Flexible working hours, Paid Time-off and Comprehensive training programs for skill development. Benefits for health which covers your Physical, Mental and Financial wellness and Benefits such as commissions and bonuses. You will be enrolled for these benefits after a period of 1 month of working with InVasc Therapeutics.

Hours of work: 35Hrs Weekly(Full-Time)/20Hrs Weekly(Part-Time)

Hourly Pay: \$27.00/\$27.00 Weekly Pay: \$945.00/\$540.00 Monthly Pay: \$3,780.00/\$2,160.00

After your training period, You will be required to choose your working hours (Full-Time or Part-Time)

Working hours are absolutely flexible. During your training period, you will receive detailed guidelines on how to schedule your working hours. You have the flexibility to add an extra 5 hours to your regular schedule, allowing you to reach a total of 40 hours per week or 25 hours per week with the option to work overtime.

NOTE: A progression and performance review will be conducted on a quarterly basis to assess performance to-date, and to clarify or modify this arrangement, as the need may arise. This arrangement may be terminated by either party upon notice in writing to either party with notice that complies with Employment Standards (or Labor Standards) for Georgia.



## **EMPLOYMENT AGREEMENT**

This Agreement made as of this day, between InVasc Therapeutics [Employer], an institution incorporated under the laws of the State of Georgia and Rebecca North [Employee], hereby put both parties in mutual relationship, where the employer desires to obtain the benefit of the services of the Employee, and the Employee desires to render services on the terms and conditions set forth. Therefore, in Consideration the parties agree as follows:

## • Employment

The Employee agrees that he/she will always faithfully, industriously, and to the best of his/her skill, ability, experience and talents, perform all the duties required of his/her position. In carrying out these duties and responsibilities, the Employee shall comply with all Employer policies, procedures, rules, and regulations, both written and oral, as are announced by the Employer from time to time. It is also understood and agreed to by the Employee that his/her assignment, duties and responsibilities and reporting arrangements may be changed by the Employer in its sole discretion without causing termination to this agreement.

### • Position Title

As a Data Entry Clerk, the Employee is required to perform the following duties and undertake the following responsibilities in a professional manner.

Primary Responsibilities are:

- Accurately and efficiently enter data into the blockchain data entry system.
- 2. Verify and validate existing data within the blockchain system.
- 3. As a remote data entry clerk, you will be expected to adhere to strict confidentiality protocols.
- 4. Excellent attention to detail, strong organizational skills, and the ability to work independently are essential for this position.

#### Vacation

The Employee shall be entitled to a maximum of 15days PTO per year.



### • Performance Reviews

The Employee will be open to job appraisals and will be provided with a written performance appraisal at least once per year and the said appraisal will be reviewed which in turn gives room for growth within the Company.

#### Termination

The Employee may at any time terminate this agreement and the employee's employment at any time, for a sufficient cause and by giving two weeks of written notice to the Employer.

### • Entire Agreement

This agreement contains the entire agreement between the parties, superseding in all respects all prior oral or written agreements or understandings pertaining to the employment of the Employee by the Employer and shall be amended or modified only by written instrument signed by both parties and we look forward to the opportunity to work with you in an atmosphere that is successful and mutually rewarding.

Bobby Khan.	
Co-Founder, InVasc Therapeutics, Inc.	
With the signature below, Iday of	
SIGNATURE	

This message and any associated attachments may contain confidential information and must NOT be copied, disclosed or used by anyone other than the intended recipient. If you are not the intended recipient please immediately delete this attachment and any copies of it. Thank you for your assistance.