

## The Hague, Netherlands

## **EMPLOYMENT OFFER LETTER:**

Date: 03/12/2023

Dear

We are pleased to confirm your acceptance with our firm <u>NN GROUP NV</u> in the capacity of an Administrative Executive / Senior Data Entry Clerk in the Data Science team.

## **RESPONSIBILITES:**

Maintains database by entering new and updated account information. Prepares source data for computer entry by compiling and sorting information. Establishes entry priorities. Processes

account source documents by reviewing data for deficiencies.

Your base pay salary will be \$15.00 per hour during training. Upon successfully completing training, your pay will advance to \$35.00 per hour.

Also, you will be covered by the standard group benefit plans of Aetna and fringe benefits, which will be explained to you. For the first year vacation time shall be pro-rated, so you will be entitled to 21 working day's vacation for this year.

You will report directly to your hiring manager with your start date of training 03/13/2023 and after completing your training task, full work will be scheduled 08:00 A.M. to 04:00 P.M, Monday through Friday. In order to successfully complete training, your attendance is mandatory! Failure to commit to the set required schedule training hours will result to suspension or termination.

We are delighted to send you this offer to be approved and signed by you in order to start the job.

Employee's Signature

Sincerely,

David Knibbe

**Chief Executive Officer** 



This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. If you have received this e-mail by mistake, please notify the sender immediately by e-mail and delete this e-mail from your system.