



POSITION DESCRIPTION

Position	Jr Payment Assistant	
Type	Part Time / Flexible Schedule	Full-Time option
Basic Salary	\$ 45,500 Annual + extra**	
Trial Period	30 days / Part-Time / \$ 2,500*** plus extra**	
Work Schedule	9.00am to 1.00pm / 1.00pm to 5.00pm	

* basic salary we offer after trial period completion

** completed order bonus 4%

*** compensation for trial period (30 days) paid after completion

OVERVIEW

If you live an active lifestyle and enjoy being on the move, this could be the job for you!

Do you want to advance your career in a high-paying field? Trying to figure out how things work all the time? Does your attention to detail run like a razor's edge?

We're always on the lookout for people who are driven, have a positive outlook on life, and have a strong work ethic to join our team.

We need you! No prior experience is required.

We are a group of individuals who are convinced that bitcoin and blockchain technology will have a significant impact on global economic and social change.

We are a trading and investment company. We select the best employees to work with clients because we treat each customer individually.

We're looking for a trustworthy Jr Payment Assistant to join our team. This dynamic position in a fast-paced work environment offers numerous opportunities and a competitive compensation package. We believe in developing talent and providing ongoing assistance.

GENERAL JOB DESCRIPTION

Understanding the fundamentals is the first step toward a successful career. This fundamental knowledge in your case would include the appearance of crypto currencies on the market and how brokers and traders interact with them. You'll be buying Bitcoin and other cryptocurrencies, as well as replenishing the accounts of our traders and clients. This will be your primary responsibility: assisting our customers with the purchase and sale ETFs, options, and cryptocurrency.

You don't need to make cold calls or look for new clients. We will provide you with current clients, and you will assist them with day-to-day operations.

We guarantee that you will receive complimentary training, a flexible schedule, and a competitive salary.

We also provide opportunities for career advancement and development. After completing the first step successfully, you will become a key member and the path to Payment Manager and Cryptocurrency Trader will be open. We will provide you with all the information you require for free.

From the very first day of your career with us, all our knowledge will be available to you. Additionally, we will compensate you while you study and develop new skills, as our primary objective is to have only professionals on our team.

We will choose the best candidates with the best results during the trial period. If you demonstrate a strong mathematical aptitude and a desire to improve your understanding of the cryptocurrency market, you have a good chance of joining an all-star crypto team.

Even if you fail with trial period, you will gain valuable experience and receive compensation in any case. Isn't this a fantastic offer?

WORK ACTIVITIES

Allow us to explain and describe your daily activities.

- Accept and process customer payments and orders. The ability to process customer payments quickly and securely is critical for all brokerage companies, regardless of size.
- Input customer information and payment information into a specialised control system.
- Make a deposit on behalf of the customer with one of our reputable brokers or traders.
- Submit a purchase request for Bitcoins or any other cryptocurrency.
- Send transaction confirmation emails.

BENEFITS

- Flexible vacation - take time off when you need it, work when you work best
- Excellent health insurance
- Three months maternity/paternity leave
- Professional and personal growth

WORKSPACE

Each new employee is provided with a control panel – personal electronic workspace for a training, market data analytics, interact with supervisors, monitoring new tasks, updates, etc. An employee is required to login to the control panel several times a day (Monday through Friday).

COMPENSATION

Salary: \$ 2,500 / trial period

Completed Order Bonus: 4%

During your probationary period (30 days) you will complete orders worth about \$ 32,000 total.

In this way, let's count, you may earn:

\$ 2,500 (Compensation during probationary period)

+ up to \$ 1,280 bonuses (for completed orders).

But, if you are not interested in those benefits, consider this: we don't wear suits and ties! Your daily outfit will consist of jeans, t-shirts, and sneakers.

LEGAL & TAX INFORMATION

Florida Limited Liability Company	DIGITAL CAPITAL NFT LLC
Document / Company Reg Number	L21000498724
Date Filed	11/19/2021



<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>

W-2 or 1099-MISC

We will send a W-2 form to our contractors or 1099-MISC form to non-employees who were paid \$600 or more during calendar year.

All 1099 forms, including Form 1099-MISC, must be filed with the IRS by January 31 for the previous calendar year. All W-2 are also due to contract workers by January 31 each year for the previous calendar year. For example, 1099-MISC forms for 2022 must be filed with the IRS and given to recipients by January 31, 2023.

Form 1099-MISC includes information on compensation paid the previous calendar year to various individuals and entities.