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**Mindlance: RTR (Right To Represent) : 40489: Specimen  
Accessioner : LabCorp - Englewood, CO 80112**

8 messages

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**Mayuri Dave** <mayurid@mindlance.com>  
To: powellbp.bm@gmail.com <powellbp.bm@gmail.com>

Mon, Apr 5, 2021 at 3:37 PM

**Hi Billie,**

**It was a pleasure speaking with you regarding the Specimen  
Accessioner) opportunity with LabCorp and I thank you for your interest and your  
time.**

**As discussed, I am forwarding the position details here. Please Reply to this email  
with the most updated resume and confirm the email.**

**"I BILLIE POWELL authorize Mindlance Inc. to submit my profile for the contract  
position of Specimen Accessioner with LabCorp for position ID (40489) located  
in [Englewood, CO 80112](#).I have not been submitted by any agency for the same  
position."**

**In addition, if you could also prepare a brief summary demonstrating how your  
skills, background, and experience directly relate to this opportunity, it will assist  
me in presenting your candidacy to LabCorp.**

**Mindlance requires that we have authorization from you to be represented to our  
client. If you could email me a Right to Represent (RTR) for this opening as  
outlined below, we can move forward with the process.**

**Hourly rate on W2 : \$16**

**The details of the position are:**

**Title: Specimen Accessioner**

**Duration: 3 months (possibly extension)**

**Location: 8490 Upland Dr, Englewood, CO 80112**

**Schedule: Monday - Friday, 8a - 4:30p**

**Job duties:**

Need to be comfortable handling COVID and biological samples. Will be accessioning, sorting, labeling, and performing data entry. Needs to be comfortable in a fast pace role

**Specimen Accessioner, NE323**

Prepares laboratory specimens for designated departments/locations prior to laboratory analysis and testing. Unpacks specimens from branches or ports and routes specimens by type to various staging areas. Prepares all specimens received for testing in designated laboratory departments or locations such as staging of specimens, centrifuge, separate serum, and blood smears. May perform data entry of test requisition information. Aliquots sample for departments. Prepares excess specimen samples for storage and resolves and document problem specimens.

**Skill Requirements**

**Administrative:** Answer telephones, maintain logs/records, organizational skills, proficiency with numbers, research information, time management, train employees, use computerized databases, written and verbal communications.

**Machine:** Personal computer.

**Physical Demands:** Speech clarity, utilization of fingers and hands, standing-remaining on one's feet in an upright position, sitting-remaining in the normal seated position, handling-seizing, holding, grasping. Moderate physical effort (up to 30 pounds); must comply with applicable safety procedures. Additional job duty (as assigned): (Hazardous Chemical Waste Management) Proper identification of known hazardous material in the work place. The knowledge of personal protection measures. The avoidance of accidents. The knowledge of hazardous waste characteristics, hazardous waste volume generation limits, accumulation limits, spill control measures, record keeping, proper handling and container management, labeling, container and storage inspection.

**Working Conditions:** Possible exposure to infection from disease-bearing specimens; regularly exposed to the risk of blood-borne diseases; must comply with applicable safety procedures.

**Vision Requirements:** Far acuity-ability to see clearly at 20 feet or more; near acuity-ability to

see clearly at 20 inches or less; depth perception-ability to judge distance and space relationships; color vision-ability to distinguish and identify different colors.

License/Certification/Education: Requires a High School Diploma or equivalent w/1-2 years of experience.

## Mayuri Dave

Team Recruitment

W: 7322172927.

[mayurid@mindlance.com](mailto:mayurid@mindlance.com)

[mindlance open jobs](#)

[www.mindlance.com](http://www.mindlance.com)



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**Mayuri Dave** <[mayurid@mindlance.com](mailto:mayurid@mindlance.com)>  
To: [powellbp.bm@gmail.com](mailto:powellbp.bm@gmail.com) <[powellbp.bm@gmail.com](mailto:powellbp.bm@gmail.com)>

Mon, Apr 5, 2021 at 3:41 PM

Billie,

Confirm the last email. I have mentioned the right shift timing in that email.

[Quoted text hidden]

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**Billie Powell** <powellbp.bm@gmail.com>  
To: Mayuri Dave <mayurid@mindlance.com>

Mon, Apr 5, 2021 at 4:07 PM

Hi Mayuri,

Here is my most recent resume. I didn't receive anything about consent for the RTR ( Right to Represent). I give written consent.

Thank you for this opportunity,

Billie Powell

On April 5, 2021, at 3:40 PM, Mayuri Dave <mayurid@mindlance.com> wrote:

**Hi Billie,**

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**Duration: 3 months (possibly extension)**

**Location: 8490 Upland Dr, Englewood, CO 80112**

**Schedule: 8:00pm to 4:30am Mon-Fri**

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**Mayuri Dave** <mayurid@mindlance.com>  
To: Billie Powell <powellbp.bm@gmail.com>

Mon, Apr 5, 2021 at 4:12 PM

Hi Billie,

Do you have the word file/PDF file for this resume?

[Quoted text hidden]

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**Mayuri Dave** <mayurid@mindlance.com>  
To: Billie Powell <powellbp.bm@gmail.com>

Mon, Apr 5, 2021 at 4:29 PM

Thank you for your response.

I will set up a call with the manager tomorrow in the morning.

Send me a PDF file/word file for the resume.

Looking forward to speaking with you again!

Take care.

**From:** Billie Powell [mailto:[powellbp.bm@gmail.com](mailto:powellbp.bm@gmail.com)]

**Sent:** Monday, April 5, 2021 3:07 PM

**To:** Mayuri Dave

**Subject:** Re: Mindlance: RTR (Right To Represent) : 40489: Specimen Accessioner : LabCorp - Englewood, CO 80112

Hi Mayuri,

[Quoted text hidden]

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**Billie Powell** <powellbp.bm@gmail.com>  
To: Mayuri Dave <mayurid@mindlance.com>

Mon, Apr 5, 2021 at 4:38 PM

 [Powell\\_Billie\\_Resume\\_775062](#)

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**Mayuri Dave** <mayurid@mindlance.com>  
To: Billie Powell <powellbp.bm@gmail.com>

Mon, Apr 5, 2021 at 4:45 PM

Received it.

Thank you!

[Quoted text hidden]

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**Mayuri Dave** <mayurid@mindlance.com>  
To: Billie Powell <powellbp.bm@gmail.com>

Tue, Apr 6, 2021 at 10:08 AM

Hi Billie,

The manager will call you in a few minutes.

[Quoted text hidden]