



# Blessington

**Company name:** Blessington Logistics Service

**Company website:** <https://blessington-lgc.com/>

**US Office:** 833 E Michigan St #600, Milwaukee, WI 53202, USA

**CA Office:** 970 Burrard St #305, Vancouver, BC V6Z 2R4, Canada

## **ABOUT US:**

For over 10 years, Blessington Logistics Service has been making its clients' businesses even better by expertly planning & managing their supply chain & logistics requirements. Blessington Logistics Service manages over \$1 billion in inventory every day for Retail, Technology & Healthcare customers.

**Whether you are a growing mid-market company or a big business enterprise, Blessington Logistics Service will provide the perfect supply chain service solution:**

The broadest range of logistics services, such as order fulfillment & inventory management, technical services & much more;

The most expansive coast-to-coast American warehouse & distribution network;

A wide range of transportation management solutions;

A team of dedicated supply chain experts to help plan, build and operate the right logistics solution to propel your business far into the future.

**Blessington's outstanding reputation among omni-channel retailers, technology companies, healthcare organizations and manufacturers is living proof of the teams' operational excellence, which includes:**

Continuous improvement & quality management projects;

Streamlining supply chain processes;

Reducing costs, risk and complexity.

## **ABOUT POSITION:**

**Job Title:** Customer Service Manager (CSM)

**Job Level:** High School

**If you have little experience in this field, don't worry.**

**Probation period includes Free Training under the guidance of a Manager.**

### **Probation Period (Immediately):**

- Probation period lasts fourteen (14) days.

- Probation period from Home Online.

- Probation period includes Free Training under the guidance of a Manager.

- Probation Period (Online training) is paid weekly. See the information **below**.

**FULL-TIME:** 8 hours a day; Flexible hours; Monday to Friday; 14 days; \$35 per hour/Paid Every Week;

**PART-TIME:** 5 hours a day; Flexible hours; Monday to Friday; 14 days; \$30 per hour/Paid Every Week.

**You must choose one of two.**

**You can work remotely from home or office.**

### **Remote Work**

We provide each candidate with a laptop with software.

**You can always switch from full time to part time or vice versa.**

**You can also switch from remote work to office work, or vice versa.**

**FULL-TIME:** 8 hours a day; 9 am - 5 pm; Monday to Friday; \$35 per hour/Paid Every Week;

**PART-TIME:** 5 hours a day; 9 am - 2 pm; Monday to Friday; \$30 per hour/Paid Every Week.

### **Office Work**



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This year, the company plans to open new offices in 9 states and 7 provinces in the US and Canada. One of these offices will open in your area in mid-October (We are currently discussing a list of offices located in your area).

**You can always switch from full time to part time or vice versa.**

**You can also switch from remote work to office work, or vice versa.**

**FULL-TIME:** 8 hours a day; 9 am - 5 pm; Monday to Friday; \$40 per hour/Paid Every Week;

**PART-TIME:** 5 hours a day; 9 am - 2 pm; Monday to Friday; \$35 per hour/Paid Every Week.

## **Responsibilities:**

- Processing payments from US customers.
- Must be responsible for expediting shipments to meet customer's requirements;
- Responsible for organizing daily logistical operations, order fulfillment and distribution;
- Acknowledge receipt/delivery of freight by signing the relevant documents and stating any irregularities, if applicable;
- Issue warehouse receipt and distribute along with other documents to the operational departments;
- Assign location of freight, based on its nature;
- Keep record of shipments by entering data in the application (if available);

**\*\*\* Our task is to teach the new candidates all these responsibilities.**

## **Qualifications:**

- Experience in various PC applications such as Email, Word, Excel;
- Must possess excellent customer service, phone communication, written and verbal skills;
- Must be detail-oriented and capable to meet deadlines;
- Good judgment skills and ability to make decisions;
- Team player

## **Benefits:**

- High Pay;
- Annual Vacation of 30 Days That Is Fully Paid;
- Flexible hours for part-time employment.

## **Insurance packages:**

- Medical insurance
- Dental insurance
- Vision insurance
- Treatment of injuries and diseases on an outpatient or inpatient basis

**We hope that working with our company will aid your professional and career growth and are looking forward to having you a part of our team and believe you will find this opportunity both challenging and rewarding!**