



Manor Stables, Corsley, Warminster, Wiltshire, BA12 7QE

www.angiodesign.com

(908) 224-2845

ATTN: LETTER OF EMPLOYMENT

With reference to your application for employment, and the subsequent interview, we have the pleasure of offering you Employment a Freelance/Remote Copywriter with Proofreading Support and Editor Obligations. You will begin as soon as you have satisfied all basic training and office requirements needed for this position. You will also complete a period of probation for (one) week before your position with our company could be solidified. At such time, if your performance rating is considered other than satisfactory, you will not be offered a permanent staff position with the company. You will be placed on a compensation of \$45 per hour during the training week and 50/HR bi weekly after the one-week training is completed, you are to submit your hours to us via Email every Friday to calculate your salary. The Benefits of this position includes but not limited to, Health Insurance, 401K, Paid Vacation etc.

DUTY STATION:

Home Office with Remote Platform and Online Supervision.

PAY MODE:

Your earned compensation will be processed as per your hours worked during each week. You get paid via Pay Check or Direct Deposit, Funds for your home office equipment's (software's and hardware's) plus sign up bonus will be sent via check during the first 3 days of training.

You will also get a chance to meet with the Company's Rep to fill some other Employment documentations after the one-week training is completed, after the one week training our Rep will visit you to fill the benefit and direct deposit forms.

WORKING/EMPLOYMENT CONDITIONS.

.Your working hours will be a minimum of Part time 4 (four) and a maximum of Full-time 8 (eight) hours daily. It may be required of you to put in extra time as per the needs of your direct supervisor.

.You will be entitled to 14 (fourteen) days of paid time off (PTO) a year which will be taken upon approval by your supervisor withstanding a two-week notice in advance.

.You will be entitled to a leave allowance of 40% of your basic allowance.

TERMINATION OF SERVICES.

.During your probationary period of (one) week, either party shall be free to terminate the contract providing a 5 (five) day notice. Thereafter, 3 (three) week notice will be required or 2 (two) week salary will be forfeit in lieu of the notice.

CONFIDENTIALITY.

You will not, either during the continuance of this agreement or after the termination thereof, disclose to any unauthorized person(s), any information in connection with the business of this company or any of our clients.

ON BEHALF OF ANGIO DESIGN LTD WE USE THIS OPPORTUNITY TO WISH YOU A SUCCESSFUL CAREER.

Best Regards,

Chloe McDermott,



Chief Human Resources Officer,

