This is what you should do:

- 1. Print the agreement.
- 2. In handwriting fill the forms and sign where necessary.
- 3. Place your DL or ID in the "Place your ID here" outlined rectangular on the 3rd page.
- 4. Use camera on your phone to take good quality picture of the documents
- 5. Send the pictures of the signed agreement to me via an Email. Put "Signed Contract" as the subject of the message.
- 6. If the address where you reside is different from the one on your ID then please provide a picture of your utility bill or a lease agreement or any document with your address and name on it. You also can take a selfie with your apt\building number on the background.

The agreement must be printed. I do not accept faxed or digitally signed documents. The contract must be filled out and signed by hand.

If you have any questions or need assistance, please let me know.